



**JOHNSON & QUIN, INC.**  
DIRECT MAIL PRODUCTION INTEGRATED MARKETING

## BRAND STANDARDS & GUIDELINES

This manual was created as a tool for anyone designing or supplying communication materials for or associated with Johnson & Quin. It describes size, color and usage of the official logo, colors, graphic elements and tagline.

**General Rules**

- The primary logo should be used unless otherwise specified
- The logo proportions should always be followed
- Maintain size and spacing ratios of each component
- Do not change or manipulate the fonts in any way
- Use only specified colors
- Never stretch or distort the logo
- The logo may be reversed if it maintains legibility

**Primary Logo**

The logo is offered in two versions. The version with tagline and without tagline are both acceptable. Preferably, a tagline version is used first and foremost, whereas the non-tagline version is for instances where the logo may be used very small or as a secondary application elsewhere on a design. This is the full-color logo for use on white or very light backgrounds:

The tagline must be 1/16" (Approx. 4 pt.) or larger in height for legibility.

With tagline, min. 2.75"



Smaller version without tagline



On a light colored background

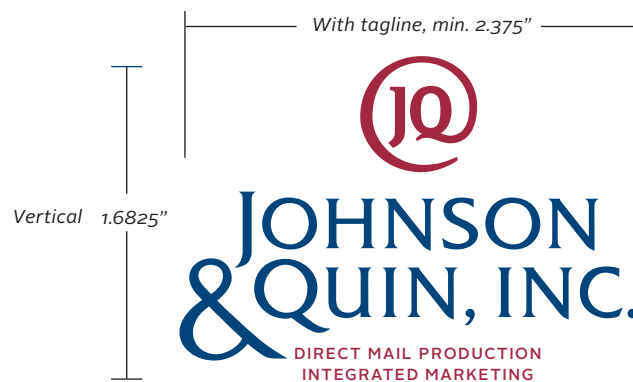


Reversed to white



**Secondary Vertical Logos**

Vertical logo for use when available space prohibits or hinders the optimal presentation of brand, usually for space and size considerations, such as social network sites, banners and vertical applications.



The tagline must be approx. 6 pt. or larger in height for legibility.

For small applications



For very small applications where the tagline is below acceptable size.



For very small applications where the tagline is below acceptable size and the format is a small square, such as social site profile pics.



## J&Q Mark

- The J&Q mark may be used as a freestanding graphic element in cases where the primary logo appears elsewhere on the material
- The mark may be used in J&Q primary logo blue, red, white, black or reversed to white or overprinted as a darker hue of the background color
- The mark may be printed as a dark or light transparent against a background image
- The mark may be cropped or bled off the page
- The mark may be step and repeated as a pattern or texture

## Accepted Examples of Mark Usage - Stand-Alone



White reverse from red



Black or gray



White reverse



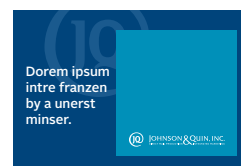
## Accepted Examples of Mark Usage - Background Accent / Enhancement

Others colors only allowable as secondary or background graphic element utilizing approved color palette.

*If cropping the JQ symbol, make sure the lower part of the Q is visible to insure it's a Q and not an O.*



Dorem ipsum  
intre franzen  
by a unerst  
minser.



## Primary Logo Colors







**JOHNSON & QUIN, INC.**  
DIRECT MAIL PRODUCTION INTEGRATED MARKETING

**BLUE**  
PMS 295  
C 100 M 57 Y 0 K 40









**RED**  
PMS 194  
C 27 M 100 Y 66 K 18

## Primary Colors

			
<b>BLUE</b> PMS 295 C 100 M 57 Y 0 K 40	<b>DARKER BLUE</b> PMS 295 + BLACK C 100 M 57 Y 0 K 69	<b>RED</b> PMS 194 C 27 M 100 Y 66 K 18	<b>DARKER RED</b> PMS 194 + BLACK C 27 M 100 Y 66 K 50

## Secondary Colors

Secondary and accent colors should be used only when the primary colors are present.

			
<b>DEEP ORANGE</b> PMS 165 C 0 M 74 Y 940 K 0	<b>ORANGE</b> PMS 1575 C 0 M 62 Y 86 K 0	<b>OLIVE</b> PMS 377 C 58 M 22 Y 100 K 4	<b>AQUA</b> PMS 313 C 100 M 23 Y 19 K 0
			
<b>BROWN</b> PMS 471 C 20 M 70 Y 100 K 8	<b>LIME</b> PMS 361 C 75 M 4 Y 100 K 0	<b>YELLOW</b> PMS 605 C 15 M 13 Y 100 K 0	<b>DEEP AQUA</b> PMS 641 C 100 M 53 Y 21 K 4

## Accent Colors (CMYK)

Primarily intended for background colors, soft accents and tertiary color enhancements.

			
<b>WILLOW GREEN</b> C 33 M 0 Y 49 K 0	<b>PALE ORANGE</b> C 8 M 30 Y 93 K 0	<b>LAVENDER</b> C 31 M 26 Y 0 K 0	<b>GREEN PEAR</b> C 20 M 0 Y 79 K 0
			
	<b>LIGHT BROWN</b> C 16 M 34 Y 80 K 4	<b>SLATE</b> C 35 M 21 Y 45 K 0	

### Alright Sans Font Family - Print Applications

The fonts below are the only fonts to be used for Johnson & Quin print materials.

Alright Sans Heavy

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

Alright Sans Bold

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

Alright Sans Medium

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

Alright Sans Regular

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

Alright Sans Light

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

Alright Sans Thin

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

Alright Sans X Thin

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 (CAPS)1234567890 *+Italic***

### Arial Font Family - Web Applications

To be used for Johnson & Quin website and digital applications.

Arial

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 *+Italic***

Arial Bold

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz 1234567890 *+italic***

### Friz Quadrata - Print Applications

For use as a serif option.

*Friz Quadrata Bold*

**ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz  
wxyz & 1234567890 1234567890**

*Friz Quadrata  
Medium*

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz  
xyz & 1234567890 1234567890

### Aracne - Print & Web Applications

• For use as specialty face when animating illustrative dialog. Used as narrative text on Website.

*Aracne Regular*

ABCDEFGHIJKLMNOPQRSTUVWXYZ ABCDEFGHIJKLMNOPQRSTUVWXYZ  
WXYZ 1234567890

**J&Q Answers Campaign Theme Logo**

The J&Q Answers logo can be used in only these configurations with or without "From Johnson & Quin" underneath (not needed when J&Q Answers has a Johnson and Quin full logo in close proximity.)



**BLUE**

PMS 295

C 100 M 57 Y 0 K 40



**RED**

PMS 194

C 27 M 100 Y 66 K 18



**GRAY**

70% BLACK

Stacked Version



Horizontal Version



**J&Q Quintessentials Campaign Theme Logo**

The Quintessential logo can be used in only these configurations with or without "From Johnson & Quin" underneath (not needed when J&Q Answers has a Johnson and Quin full logo in close proximity.)



**BLUE**

PMS 295

C 100 M 57 Y 0 K 40



**OLIVE**

PMS 377

C 58 M 22 Y 100 K 4



**RED**

PMS 194

C 27 M 100 Y 66 K 18



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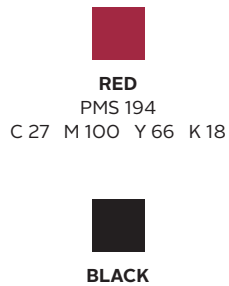




### J&Q Postal Optimization Experts Theme Logo

The J&Q “hand cancelled” Postal Optimization Experts logo is intended to use as a graphic element/enhancement. It only exists as a rasterized (image) file so it must be placed on a white background or manipulated in PhotoShop to appear on a colored background as shown below.

Shown on White



Shown on Blue



Examples of Wrong Usages of the Logo

*Do not manipulate elements. Only use approved digital art.*



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*Do not print in one color unless in gray, black or reversed.*



*Do not delete the JQ element.*



*Do not overprint the logo on a dark color or background*



*Do not move the JQ element closer or further away from the type.*



*Only print the logo level. Do not rock or spin.*



**Logo Clear Space Requirements**

Allow the full height of the cap “J” to represent the area where other elements cannot encroach upon.



Allow the full height of the cap “Q” to represent the area where other elements cannot encroach upon.



### Icons

Used to represent J&Q Answers areas of information.



Resources



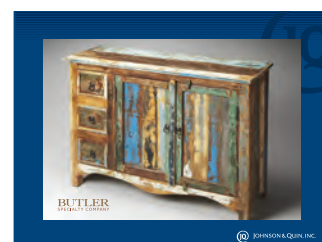
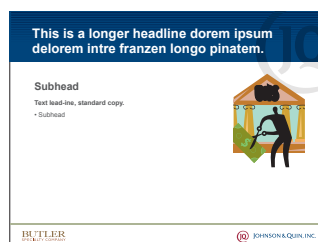
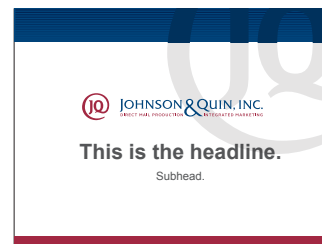
Videos / Webinars



Industry News

### PowerPoint Template

Examples of various page configurations.





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## BRAND STANDARDS & GUIDELINES

For more information, clarification or additional brand elements, contact Kay Wilt, Director Marketing , 847.588.4549, or email [kwilt@j-quin.com](mailto:kwilt@j-quin.com)